



ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Wednesday, July 10, 2024

President Bruce Barnett called the meeting to order at 7:03 pm.

Trustees present: Isela Catania, Lee Maternowski, Eileen Valentino, Mary Vitale and Renee Weiland. Absent: JoAnn Shafar. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Services Richy Sandberg, and IT Department Joe Basso.

MINUTES APPROVED

1. Trustee Valentino moved, seconded by Trustee Vitale, that the Board approve the minutes of the Regular Session held June 4, 2024.

On a voice vote, the motion passed

2. Correction: Change the date on header of minutes from *Thursday*, June 18, 2024 to *Tuesday*, June 18, 2024.

Trustee Valentino moved, seconded by Trustee Vitale, that the Board approve the amended minutes of the Committee of the Whole Meeting held June 18, 2024.

On a voice vote, the motion passed

3. Trustee Vitale moved, seconded by Trustee Weiland, that the Board approve the minutes of the Committee of the Whole Meeting held June 20, 2024.

On a voice vote, the motion passed

AGENDA REVIEW

No additions made to the agenda

COMMUNICATIONS

No communications

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Clarifications:

1. Hanover Insurance – building insurance
2. Grainger – outdoor flag replacements
3. Hitchcock Design – 3 separate bills

Trustee Catania moved, seconded by Trustee Vitale, that the Board approve the Accounts Payable Schedule dated July 10, 2024 in the amount of \$278,817.05.

AYES: Barnett, Catania, Maternowski, Valentino, Vitale, Weiland

NAYS: None

ABSENT: Shafar

AUDIENCE TO VISIORS

No public comments

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

Hitchcock Design submitted the minutes from the last meeting. Please give Director Nelson any questions or feedback. President Barnett thanked Rick and Jon for finishing the dock area.

PERSONNEL

The Board approved the finalized job description of the Safety & Security Coordinator position.

POLICY

Secretary Maternowski is reviewing the Policy Manual

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

The Friends will be selling items and offering free water at Play, Picnic & Party. They contributed \$2,000 towards the event. They will be raffling off gift baskets the week of October 20th for National Friends of the Library week. The Friends contributed to the Adult Summer Reading Program, and sponsored an adult program that will take place in November.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Director Nelson will be attending a meeting on July 22 with Elk Grove Village's Planning Commission to discuss the Library's subdivision.

The theme for National Library Card Month in September is the Transformers. Foodie Fall Fest is October 6th.

PENDING BUSINESS

No pending business

NEW BUSINESS

1. OCLC

OCLC is for interlibrary loans and cataloging resources. It is critical for library services.

Trustee Catania moved, seconded by Trustee Valentino, that the Board approve the proposed OCLC agreement for \$44,335.19

AYES: Barnett, Catania, Maternowski, Valentino, Vitale, Weiland

NAYS: None

ABSENT: Shafar

2. Transfer of funds

Trustee Vitale moved, that the Board approve to transfer \$475,000 from the Unreserved Fund into the Capital Reserve Fund.

On a voice vote, the motion passed.

ADJOURN

Trustee Vitale moved, seconded by Trustee Catania, that the Board exit the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned 7:23 pm

Respectfully Submitted,
Lee Maternowski, Secretary