



ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, July 12, 2023

President Bruce Barnett called the meeting to order at 7:20 pm.

Trustees present: Lee Maternowski, Eileen Valentino, Mary Vitale, Renee Weiland Absent: JoAnn Shafar. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Network Administrator Josh Fulkerson and Administrative Assistant Jennifer Snyder. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

MINUTES APPROVED

Corrections:

1. June 6th minutes – change Trustee Vitale’s name under the “minutes approved” section to Trustee Valentino and change Trustee Vitale’s name to Trustee Weiland in the “closed session” section.
2. Add the June 20, 2023 Committee of the Whole Meeting minutes to be approved on the Agenda (was not listed on the Agenda)

Secretary Maternowski moved, seconded by Trustee Valentino, that the Board approve the amended minutes of the Regular Session Meeting held June 6, 2023, the minutes of the Committee of the Whole Meeting held June 20, 2023, and the amended July 12, 2023 Agenda.

On a voice vote, the motion was passed.

AGENDA REVIEW

No additions were made to the agenda

COMMUNICATIONS

The Board reviewed the communications

AUDIENCE TO VISITORS (Public Comment)

None

FINANCIAL REPORT ACCOUNTS PAYABLE SCHEDULE

Clarifications:

1. Ameriflex – 2 payments: One payment is for the annual renewal and the other payment is the monthly fee.
2. Workplace Solutions: Employee Assistance Program

Secretary Maternowski moved, seconded by Trustee Weiland, that the Board approve the Accounts Payable Schedule dated July 12, 2023 in the amount of \$255,470.96

AYES: Barnett, Maternowski, Valentino, Vitale, Weiland

NAYS: None

ABSENT: Shafar

Trustee Weiland moved, seconded by Trustee Valentino, that the Board approve the Accounts Payable Addendum to Gemini Productions in the amount of \$1,250.

AYES: Barnett, Maternowski, Valentino, Vitale, Weiland

NAYS: None

ABSENT: Shafar

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The repair work in Richy's office is almost complete. John Shales from SMC Construction will be meeting with Library staff on July 26th to discuss the outdoor building project.

President Barnett explained that he would like to explore ideas on addressing the emergency exit outdoor landings without having to replace the sidewalk.

PERSONNEL

No report

POLICY

Secretary Maternowski and Trustee Shafar are still reviewing the policy section in the policy manual. By-laws will be next.

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

Jim Finn resigned as the Friends of the Library Treasurer. Ursula Carlson will be stepping in. The Friends will be selling items at Play, Picnic & Party. They are excited about the outdoor building project. June sales went well.

Balance: \$44,908

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Many staff members attended the ALA Conference. Play, Picnic & Party is Sunday. For the next 6 months the Library will be implementing the new software. The live date is set for February 7th. The old system will still be available until April.

The Library received a grant from Solid Waste Agency of Northern Cook County. The Library used it towards a circulating sewing machine and mending kits.

The Federal Government plans to give grants to projects addressing digital equity initiatives next year. In order to prepare, Cook County created a survey to understand community needs. Based on broadband subscriptions, Cook County identified Elk Grove Village as one of the 30 most digitally disconnected areas in the county. Lizzy, Chris and Jake will be sharing information on the survey with the community.

PENDING BUSINESS

No pending business

NEW BUSINESS

1. Move Unreserved Fund into Capital Reserve Fund

Secretary Maternowski moved, seconded by Trustee Valentino, that the Board approve to transfer \$425,000 from the Unreserved Fund into the Capital Reserve Fund.

AYES: Barnett, Maternowski, Valentino, Vitale, Weiland

NAYS: None

ABSENT: Shafar

2. Schedule Committee of the Whole Meeting

A Committee of the Whole Meeting was scheduled for July 27th at 6:30 pm.

Trustee Valentino moved, seconded by Trustee Vitale, that the Board exit the Regular Session Meeting and enter into Closed Session to consider minutes of meetings lawfully closed under the Act.

On a voice vote, the motion was passed.

The Board returned to Regular Session.

3. Closed Session Minutes review

Trustee Vitale moved, seconded by Trustee Valentino, that the Board approve and release the following Closed Session Meeting minutes:

April 11, 2023

June 6, 2023

On a voice vote, the motion was passed.

Trustee Vitale moved, seconded by Trustee Valentino, that the Board approve the destruction of the following Closed Session Meeting minutes:

April 20, 2021

May 4, 2021

June 1, 2021

July 6, 2021

September 7, 2021

October 5, 2021

October 19, 2021

On a voice vote, the motion was passed.

ADJOURN

Secretary Maternowski moved, seconded by Trustee Vitale, that the Board exit the Regular Session Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 8:08 pm.

Respectfully Submitted,
Lee Maternowski, Secretary

1001 Wellington Avenue, Elk Grove Village, IL 60007

Phone: 847-439-0447

www.egvpl.org

Fax: 847-439-0475