



ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, March 7, 2023

President JoAnn Shafar called the meeting to order at 7:04 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, TR Johnson, Lee Maternowski, Eileen Valentino, and Mary Vitale. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder, and Network Administrator Josh Fulkerson. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Services Richy Sandberg, IT Manager Joe Basso, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

MINUTES APPROVED

Trustee Jarosch moved, seconded by Trustee Valentino, that the Board approve the minutes of the Regular Session Meeting held February 7, 2023.

On a voice vote, the motion was passed.

President Shafar moved, seconded by Trustee Maternowski, that the Board approve the minutes of the Committee of the Whole Meeting held February 28, 2023.

AGENDA REVIEW

No additions were made to the agenda.

COMMUNICATIONS

The Board reviewed the communications

AUDIENCE TO VISITORS

No visitors in attendance

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

1. Elk Grove Village – financial software: Annual payment for Munis, which is the software that the Library shares with the Village for accounts payable.
2. American Library Association memberships: The reason the memberships are different amounts is because you have the option of joining other sections, such as PLA, when you sign up or renew your membership. The Illinois Library Association is a separate entity.
3. Chris Mika – mileage: Chris delivers library materials to homebound patrons. His mileage was dated back from December.
4. Murphy & Miller – HVAC repair - 2 payments: One payment is for the boiler coupling, pump, fan, & air compressor. The other payment is for repair work on adjusting the room temperature.
5. Murphy Security Solutions – annual license fee: Outdoor locker fee that covers the software and hardware.

Secretary Barnett moved, seconded by Trustee Maternowski, that the Board approve the Accounts Payable Schedule dated March 7, 2023 in the amount of \$160,608.84.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The skylight work begins Thursday

POLICY

President Shafar and Trustee Maternowski have started reviewing Section IV Personnel in the Policy Manual.

PERSONNEL

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

Upcoming events were shared with the Friends of the Library at the February Board Meeting. They discussed other ways they can become involved and get more visibility in the community.

The Friends luncheon is scheduled for April 11th at Season's 54. Trustees are welcome to attend.

January book sales: \$843

Bank balance: \$46,563

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Union negotiations are starting soon with a tentative date of March 24th. As a reminder, elections will be held on April 4th, so the board meeting will be on April 11th.

The Board discussed the overall negotiations process.

PENDING BUSINESS

1. Budget draft FY 2023-24

Trustee Vitale moved, seconded by Trustee Valentino, that the Board approve the proposed Library budget for FY 2023-24.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

NEW BUSINESS

1. Early closure of the Library for summer concerts

President Shafar moved, seconded by Trustee Johnson, that the Board approve to close the Library at 5:00 pm on the following dates for the summer concerts:

July 11

July 25

August 1

On a voice vote, the motion was passed.

2. Proposal from Critical Technology Solutions

The Library needs additional security cameras for the inside and outside of the building.

Trustee Valentino moved, seconded by Trustee Maternowski, that the Board approve the proposal from Critical Technology Solutions in the amount of \$16,164.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

ADJOURN

President Shafar moved, seconded by Trustee Johnson, that the Board exit the Regular Session Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 7:55 pm.

Respectfully Submitted,
Bruce Barnett, Secretary