



ELK GROVE VILLAGE PUBLIC LIBRARY

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**
Minutes of the Regular Meeting
Tuesday, April 9, 2024

President Bruce Barnett called the meeting to order at 7:00 pm.

Trustees present: Isela Catania, Lee Maternowski, JoAnn Shafar, Mary Vitale and Renee Weiland. Absent: Eileen Valentino. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Building & Security Rick Avalos, Circulation Services Richy Sandberg, and Technical Services Nichole Kelley.

MINUTES APPROVED

1. Trustee Shafar moved, seconded by Trustee Weiland, that the Board approve the minutes of the Committee of the Whole Meeting held February 28, 2024
2. Trustee Shafar moved, seconded by Trustee Catania, that the Board approve the minutes of the Regular Session Meeting held March 5, 2024

On a voice vote, the motion passed

AGENDA REVIEW

National Library Workers Day and the Sheila Ray Center were added to New Business

COMMUNICATIONS

The Board reviewed the communications

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

1. Hill Fire Protection: formally known as Ahern, which the Library has used for many years
2. Municipal Backflow: new company that offers better prices for backflow test
3. IPELRA: Illinois Public Employers Labor Relations Association. Offers resources, training, and conferences for management.

Trustee Shafar moved, seconded by Secretary Maternowski, that the Board approve the Accounts Payable Schedule dated April 9, 2024 in the amount of \$172,882.24.

AYES: Barnett, Catania, Maternowski, Shafar, Vitale, Weiland

NAYS: None

ABSENT: Valentino

AUDIENCE TO VISIORS

No public comments

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The survey is available on the Library's website and is being promoted on social media. Paper copies are available in the building and there will be a kiosk in the lobby for patrons to complete the survey. It will be accessible for at least 2-3 weeks.

PERSONNEL

No report

POLICY

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

The Friends of the Library's luncheon is April 23rd at 11:30. They gifted staff with Panera Bread gift cards in recognition of National Library Workers Day. They will be sponsoring a Barbie program in August, and will be contributing \$2,000 to Play, Picnic & Party where they will be handing out free bottled water. The lobby sales remain healthy.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The Library is celebrating National Library Week. Several staff attended the PLA Conference in Columbus. The next PLA Conference will be in April 2026 in Minneapolis. Many patrons joined Library staff for the viewing of the solar eclipse on the Village Green. When the Library ran out of solar eclipse glasses, Rob Dumas stepped up and created 2 pinhole cameras so people could view the event safely and take pictures.

Matt Roan will give Director Nelson the splat of survey after the draft is approved.

PENDING BUSINESS

No pending business

NEW BUSINESS

1. Reschedule July 2024 Board Meeting

Trustee Shafar moved, seconded by Trustee Vitale, that the Board reschedule the July 2nd Board Meeting date to July 10th.

On a voice vote, the motion passed.

2. Proposal from Telcom Innovation Group (TIG)

The current phones are 12 years old, are starting to fail, and are discontinued. Director Nelson shared the advantages of the suggested enhanced phones, including safety and privacy features.

Secretary Maternowski moved, seconded by Trustee Shafar, that the Board approve the proposal from TIG to upgrade 65 phones and user licenses in the amount of \$36,650.79.

AYES: Barnett, Catania, Maternowski, Shafar, Vitale, Weiland

NAYS: None

ABSENT: Valentino

3. Committee of the Whole Meeting

A Committee of the Whole Meeting was scheduled for April 30th at 7:00 pm.

4. President Barnett thanked staff for their hard work and dedication, from the curbside service during the pandemic, to special events, programs, and every day service, he expressed his gratitude on National Library Workers Day.
5. Trustee Shafar explained that she attended an event at the Sheila Ray Center with the Village Board and many questions asked of the Trustees pertain to services the Library offers. She suggested Library staff and Trustees schedule an event with the Sheila Ray Center to share our services with them. Youth Services programs are also great for the grandparents that watch their grandchildren. Director Nelson stated that the Library visits once a year, but occasional refreshers would be beneficial. She will coordinate a date for an informational session at Sheila Ray Center.

ADJOURN

Secretary Maternowski moved, seconded by Trustee Weiland, that the Board exit the Regular Session Meeting.

On a voice vote, the motion passed.

The meeting was adjourned at 7:42 pm

Respectfully Submitted,
Lee Maternowski, Secretary